

**The Valmeyer Public Library District
Board of Trustees**

Minutes for the meeting on February 1, 2024

Members Present: Bobbie Klinkhardt (President), Joann Fricke (Vice President), Julie Williams (Treasurer),
Angie Siburt, Chris Harness, and Jennifer Valerius-Johnson
Others Present: Lori Brutton (Director)

- I. Meeting called to order by Bobbie at 6:30pm
Trustee review of Agenda, Minutes, and Financial Report.
- II. Approval of Agenda
A Motion to approve the Agenda was made by Joann, second by Angie
All Ayes, Motion Carried
- III. Approval of Minutes
No minutes available, Secretary Dana Phillips was absent.
Jennifer Johnson, acting secretary.
- IV. Reports
 - A. President – none
 - B. Committees – none
 - C. Treasurer – A Motion to approve the Financial Report was made by Joann, second by Angie. - All Ayes, Motion Carried
Financial reports attached, including: Account List, Balance Sheet, Profit and Loss, and Statement of Cash Flow
 - D. Director
 1. Will be giving a Book Basket as a donation to the Annual Valmeyer Music Boosters Dinner Theater for their Silent Auction.
 2. Summer reading program will begin on Thursday, May 23, 2024
 - a. Using White Rabbit Productions Magician for opening. 45 minutes for \$445
 - b. Dates for the Program Are:
Thursday, May 23, 2024 – Opening
Thursday, May 30, 2024
Monday, June 3, 2024
Thursday, June 13, 2024
Monday, June 17, 2024
Monday, June 24, 2024 – Closing
- V. Old Business
 - A. Streamline – Company using for website to stay compliant will be online soon
 - B. Email Usage – personal email will be used for communication from here forward, will not be using a library email address
 - C. Change meeting time - Motion to change meeting start time to 6:30pm from 7:00pm was made by Joann, second by Julie - All Ayes, Motion Carried
Christmas Meeting will still begin at 6:00 pm

VI. New Business

- A. Libby Subscription – This service would provide Additional Digital Books to use for \$382.03/year. (3M – Heartland is around \$800 now). A Motion to add a Libby Subscription was made by Julie, second by Joann - All Ayes, Motion Carried
- B. Temporary Change in Hours – Elaine will be unavailable to work in March. The library will temporarily close at 5:00pm instead of 6:30 pm on Monday and Thursdays. A note will be made on the website to contact the library if a need arises to get material after 5:00pm during this time.

VII. Announcements

- A. Next Meeting – April 4, 2024 at 6:30pm

Jennifer Valerius-Johnson
Acting Secretary