

Valmeyer Public Library

Agenda for February 4, 2021

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes from December 3, 2020
- IV. Reports
 - A. President
 - B. Committees
 - C. Treasurer
 - D. Director
 1. Weeding: currently working on E's and J's. Baker and Taylor will either purchase our weeded books from us or recycle them for us. They pay for the shipping.
 2. Summer Reading: I have purchased bags the kids can color (Reading Colors Your World), notebooks, and bookmarks along with the reading logs and stickers. We need to determine if we are doing in-person activities or continuing to do like we did last summer.
 3. Phones: The school will be purchasing new phones and phone system over the summer. We can continue with HTC as our provider or go with the provider the school chooses.
- V. Old Business
 - A. Opening up to public
 - B. Website
 - C. Worker's Comp/General Liability Ins. Quotes
- VI. New Business
 - A. Policy Review
 1. Procedures for lost or damaged materials: in the policy we list a set amount but we are putting in the actual cost of the item when cataloging. This needs to be changed in the policy.

- B. Non-Resident Fee - Do we want to raise it based on taxes to \$85 or leave it at \$75 and change it in the Policy to a set fee?
 - C. Processing Fee on Lost/Damaged Books: We have been waiving the processing fee of \$5 recently just to get people to pay the cost of replacing the books. Do we want to get rid of this? Need to change in the policy.
 - D. Periodical (magazines): Do we want to get rid of all old copies (recycle)? We have quit purchasing any new because no one reads them anymore.
 - E. Atlases and Dictionaries: Do we want to weed some of these out?
 - F. Vice-President: We need to elect a new vice-president
- VII. Announcements
- A. Next Meeting - April 1, 2021