

**The Valmeyer Public Library District  
Board of Trustees**

Minutes for the meeting of December 3, 2020

Members present: Bobbie, Chris, Joann, Angie, Julie and Dana.

Others Present: Lori, Director

I. Meeting called to order by Bobbie at 7:05 pm.

Trustee review of agenda, minutes, and financial report.

II. Approval of Agenda

Motion to Approve - Joann    Seconded by Julie

All were in favor

III. Approval of Minutes

Motion to Approve – Angie    Seconded by Julie

IV. Reports

A. President – none

B. Committees – none

C. Treasurer – Report attached; tax payments have come in and all bills are current.

D. Director – The Book Fair did not do so well this year due to very low turnout. Sales were \$300 as opposed to \$5,000 in past years. We will continue the same cleaning/handling practices. The library Hub is also quarantining the books before sending them out. The book cart shipped today and will be delivered to MAR.

V. Old Business

A. We talked again about whether the library should open back up to the public. We will hold off, since people are using the curb pickup and drop off without any issues.

B. Budget for '20-'21 – Everything will remain the same.

C. Website – In progress, Mrs. Wirth the IT teacher is assisting.

D. Payroll Update for Minimum Wage – with the \$1/hr increase, minimum wage will go to \$11/hr.

VI. New Business

A. Tax Levy – We voted by roll-call (Bobbie, Angie, Joann, Chris & Lori)

All in Favor

B. Worker's Comp Ins – Coming due in February. Hartford, our current agent is retiring or no longer carrying workman's comp. A new company's estimate was \$76 higher, for an annual total of \$425. Lori will get one more estimate to compare.

(We will move the bond insurance as well.)

- C. Christmas Bonuses/Raises for the staff – We will give \$50/each and \$300 for Lori. Staff will also receive the \$1/hr raise as of January.
- D. Elaine has been working diligently on retrieving the outstanding books. She has a 73% recovery rate. We still have 51 books out and 13 outstanding from other libraries. We discussed billing for the outstanding books. Should we bill 3 times and stop or keep billing? We decided to continue billing.
- E. Summer Reading – Next Year's theme will be Color Your World.

VII Announcements

- A. Next Meeting is scheduled on February 4 at 7 pm.

Respectfully submitted by Dana Phillips.

Director, Lori Brutton  
President, Bobbie Klinkhardt  
Secretary, Dana Phillips  
Treasurer, Julie Williams

